



File Number

Requesting Party's Information

Landlord Tenant Other Party

First Name

Last Name

Mailing Address

Unit/Apt./Suite

Municipality (City, Town, etc.)

Prov.

Postal Code

Day Phone Number

Evening Phone Number

Fax Number

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Unit, Building or Complex Covered by the Application

Street Number

Street Name

Street Type (e.g. Street, Avenue, Road)

Direction (e.g. East)

Unit/Apt./Suite

Municipality (City, Town, etc.)

Prov.

Postal Code

I am requesting that the Board shorten:

- the time for serving a Notice of Hearing and schedule an early hearing for my application.
- the deadline to file an Application for a Rent Increase above the Guideline.

I am requesting that the Board extend the deadline to:

- file a Request to Review an Order.
- file a Request to Re-open an Application resolved by mediation.
- file a Motion to Set Aside an Ex Parte Order.
- file an Application for a Review of a Provincial Work Order.
- file an Application to determine if the landlord's grounds for refusing the assignment of a mobile home park site were reasonable.
- other: _____

Under section 185 of the *Residential Tenancies Act, 2006*, the Landlord and Tenant Board has the right to collect the personal information requested on this form. We use the information to resolve your application. After you file the form, your information may also be available to the public. If you have questions about how the Board uses your personal information, contact one of our Customer Service Officers at **416-645-8080** or **1-888-332-3234 (toll free)**.

OFFICE USE ONLY

File Number

Explain why you believe your request should be granted.

Note: If the Board refuses your request to extend or shorten time, you may not make any further requests regarding the same time requirement.

Attach additional sheets if necessary

Signature Landlord Landlord Representative Tenant Tenant Representative Other

First Name

Last Name

LSUC #

Phone Number

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Signature

Date (dd/mm/yyyy)

For Board Use Only:

The request to extend/shorten time is: Granted Denied

Reasons:

Name of Member: _____ Signature: _____ Date: _____