

Important information about the Payment Agreement

Read this information over carefully before filling out the attached Payment Agreement form. You may also want to get legal advice first. Once the Payment Agreement is signed, it is a legal contract.

A landlord and tenant can use this form to settle a landlord's Form L1 application (*an Application to Evict a Tenant for Non-payment of Rent and to Collect Rent the Tenant Owes*), or Form L9 application (*an Application to Collect Rent the Tenant Owes*). After it is filled out, you must give a copy to the Landlord and Tenant Board (the Board).

A Payment Agreement can include the following amounts:

- the amount of rent that the tenant owes the landlord,
- any NSF bank charges and related administration charges that the tenant owes the landlord,
- the fee that the landlord paid to file the application, and
- any new rent that will come due during the period covered by the Agreement.

A Payment Agreement cannot:

- end the tenancy or evict the tenant,
- allow the landlord to apply to the Board to evict the tenant without first giving notice to the tenant, and
- include repayment of any other amounts owing.

How to give this agreement to the Board:

You can give a copy of this agreement to the Board by bringing it to the nearest Board office, or by mailing it or faxing it to a Board Office in your area.

If you give this Agreement to the Board:

If you give a copy of the Agreement to the Board, the Board will decide whether to make an order based on the Agreement.

- **If the Board does issue a consent order before the hearing, the hearing will be cancelled.**
- **If the Board does not issue a consent order, the hearing will take place as scheduled. If you do not go to the hearing, the Board will hold the hearing without you. For information about your hearing, see the Notice of Hearing attached to the application.**

If you do not receive an order from the Board before your hearing date, you should contact the Board to find out if the hearing has been cancelled.



Payment Agreement to settle:

- **an L1 Application** (*an Application to Evict a Tenant for Non-payment of Rent and to Collect Rent the Tenant Owes*), or
- **an L9 Application** (*an Application to Collect Rent the Tenant Owes*)

| | |
|------------------------------------|-------------------|
| Landlord(s): | Tenant(s): |
| Address of the Rental Unit: | |

The terms "landlord" and "tenant" will be used in this Agreement to include everyone listed above.
The landlord and the tenant agree to the following repayment plan to settle the landlord's application,

File Number

1. The tenant owes the landlord \$ _____ . _____ , which is made up of:

- \$ _____ . _____ for rent owing up to
dd/mm/yyyy
- \$ _____ . _____ for NSF bank charges and related administration charges, and
- \$ _____ . _____ for the fee that the landlord paid to file the application.

2. The tenant agrees to pay the landlord the amount in paragraph #1 above, as follows:

| Amount to be paid | Due date |
|-------------------|--|
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |
| \$ _____ . _____ | <input style="width: 150px; height: 20px;" type="text" value=" / /"/> <small>dd/mm/yyyy</small> |

